

Mt. Sherman Water Association
P.O. Box 356
Jasper, AR 72641
(870) 861-5580

Board of Director's Meeting
Monday, September 14, 2009
5:30 P.M.

Dear Directors:

Enclosed please find the register report, directors' report and board minutes for August 2009.

If you have any questions, please feel free to give me a call.

Thank You,



Karen Edgmon
Mt. Sherman Water Association

Register Report

8/1/09 Through 8/31/09

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 7/31/09						8,570.09
8/6/09	DEP			Water Sales		1,133.15
8/11/09	DEP			Water Sales		2,046.62
8/11/09	DEP			Water Sales		2,278.21
8/11/09	4024	Reliable	discs	Supplies, Bus		-23.39
8/11/09	4025	Karen Edgmon		Contract Labor		-981.50
8/11/09	4027	Instrument & Supply Co.		Maintenance		-4,046.40
8/11/09	4028	River Valley Win Works		Maintenance		-1,042.30
8/17/09	EFT	F H A		Loan		-1,020.00
8/17/09	4029	Dept. Of Finance & Adm.		Sales Tax		-670.00
8/24/09	EFT	Tri Co. Telephone		Utilities:Telephone		-33.61
8/24/09	EFT	Tri Co. Telephone		Utilities:Telephone		-31.90
8/24/09	4026	Karen Edgmon		Rent		-75.00
8/25/09	DEP			Installation		520.00
8/25/09	DEP			Water Sales		1,456.62
8/25/09	DEP			Water Sales		2,340.07
8/26/09	DEP			Water Sales		1,800.12
8/26/09	EFT	Carroll Electric		Utilities:Gas & Electric		-11.72
8/26/09	EFT	Carroll Electric		Utilities:Gas & Electric		-82.41
8/26/09	EFT	Carroll Electric		Utilities:Gas & Electric		-1,832.15
8/26/09	4030	Kenny Riley		Refund Of Meter Deposit		-58.91
8/26/09	4031	Sam's Wholesale Club		Membership		-30.00
8/27/09	4032	Leslie Daniels	meter reader	Contract Labor		-200.00
8/27/09	4033	Leslie Daniels	meter reader	Maintenance		-75.00
8/28/09	DEP			Water Sales		381.31
8/28/09	DEP			Interest Inc		0.81
8/28/09	4034	Ivan Reynolds	water operator	Contract Labor		-1,100.00
8/28/09	4035	Ivan Reynolds	water operator	Maintenance		-30.00
8/28/09	4036	Jasper Post Office		Postage and Delivery		-128.00
8/28/09	4037	Fabri Clean Supply		Maintenance		-1,431.64
8/31/09	4038	Jim Culver	mowing pump house	Contract Labor		-200.00
TOTAL 8/1/09 - 8/31/09						-1,147.02
BALANCE 8/31/09						7,423.07
TOTAL INFLOWS						11,956.91
TOTAL OUTFLOWS						-13,103.93
NET TOTAL						-1,147.02

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of August 09
Printed: 08/27/09 21:01

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	2,054,300	100.0%
Water Sold to Customers	1,782,176	86.8%
Utility Use (fire, flushing)	0	0.0%
Water Unaccounted For (lost)	272,124	13.2%
Average Use Per Account	5,569	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	11090.05	0.00	0.00	0.00	95.70	762.83
Average	34.66	0.00	0.00	0.00	0.30	2.02
Active	320	0	0	0	319	378
Inactive	62	382	382	382	63	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	13,670.14	323
Credit Balances BOM	(959.00)	17
Debit Balances BOM	14,629.14	306
Payments	11,436.10	283
Charges for Services	11,948.58	
Penalty Charges	355.75	50
Adjustments	(295.48)	8
Total Delinquent EOM (end/month)	1,415.72	25
Delinquent EOM (30-60 days)	425.49	12
Delinquent EOM (60-90 days)	312.64	7
Delinquent EOM (over 90)	677.59	6
Credit Balances EOM	(778.52)	19
Debit Balances EOM	15,021.41	305
Balance Due EOM	14,242.89	324
Disconnections	1	
Disconnected & Uncollected	0.00	
New Customers Added	1	

Scribe:	Odie J. Watts	
Date:	August 10, 2009	Time: 5:30 PM – 6:00 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – BOARD MEMBER	446-2270
#	Watts, Odie – SECRETARY / TREASURER	861-5848

Customers and Guests:

Key	Board Meeting Attendees:
	No customers or guests were present at meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order by Jim Bowen, President at 5:30 P.M.
2. Meeting Minutes	Meeting minutes were taken by Koby Lee since Odie Watts, the Secretary was absent. Koby Lee read the minutes from July's meeting. The July minutes were accepted with no abstentions. Motion to approve the minutes – Betty Stivers. Second by Ben Szabrowicz. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the Financial report for the period July 1 through July 31, 2009. - There were no notable comments made concerning the report. - The check for Lauren was for copying, etc. - Karen bought Leslie the weedeater at Home Depot. - Insurance for the board members has been paid. - Betty raised a question about the payment to Red Rock Construction. Karen explained that the check was for repairs. Motion to approve the reports – Calvin Voshell, Second by Betty Stivers. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report for the month of July, 2009. Questions about the Operator's report should be referred to the copy of the report on file. A motion to approve the report was made by Ben Szabrowicz and Seconded by Betty Stivers. No abstentions.
5. Old Business	Action Item 43: Design is finished on the booster station upgrade and cost should be available for board approval by the December, 2007 meeting. Ivan expects cost in time for January meeting. Design plans will not be ready until February 2008 meeting. No update from Electrician as of February 11, 2008 and will remain open. As of March 10, 2008 information should be arriving within the week and be presented at April meeting. No cost estimate has been received so item will remain open as of August 11, 2008. Since there has been nothing received in the way of estimates for this work the Board asked Ivan to contact a different vendor. No

Agenda	Main Points, Conclusions/Discussions, Decisions
	change in status as of November 10, 2008. No change in status as of 12/8/08. No change in status as of 1/22/09. No change in status as of 2/9/09. No change in status as of 3/23/09. No change in status as of 4/13/09. No change in status as of 5/11/09. As of 7/14/09 contact has been made with a vendor who will evaluate the upgrade and provide estimates. No change in status as of 8/10/09. ▪ Action Item 46: Opened on May 12, 2008 and assigned to Ivan Reynolds. Ivan will contact ESI to see if there were any cost reduction options and/or alternate grant funding sources for the Murray Road and Low Gap extension projects. At the moment, based on the latest ESI report and cost estimates, the projects will not be cost effective. As of May 12, 2008 Ivan has talked to Lavery's office and the paper work will be sent from ESI for signature and a cover letter for the grant agencies. Tim Mays will send copies to Jim Bowen. Item will remain open as of August 11, 2008. ESI indicated to Ivan that they are approximately 70% complete with the design work. See above comments from the Water Operator's Report. The Low Gap project is at the Health Department for review. As of November 10 the extension has been approved. As of 12/8/08 the Board approved assuming a \$40,000 loan in order to get the grant of \$140,000 to complete the Murray Extension. See the comments above under Water Operator's Report. Item will remain open as of 1/22/09. Item will remain open as of 2/9/09. Item will remain open - see water operator's report of 3/23/09. Item will remain open - see water operator's report of 4/13/09. As of 5/11/09 reports have been made to the Arkansas Health Department and are waiting on response. As of 7/14/09 the samples are at the Arkansas Health Department and awaiting the results. Action Item closed as of 8/10/09. ▪ Action Item 49: Opened on 3/9/09 for Ivan Reynolds to contact propane suppliers for cost of propane tank to be placed at the pumping stations. He will also contact sources for generator and electrical switching equipment for the pumping stations. As of 4/13/09 the item will remain open. As of 5/11/09 no change in status. As of 7/14/09 this action item will be placed IN HOLD status as the decision to purchase the generator is still being discussed. No change in status as of 8/10/09 ▪ Action Item 50: Opened on 7/14/09 for Ivan Reynolds to take steps to get the pump repaired that was pulled from well #1. Item remains in work as of 8/10/09. ▪ Action Item 51: Opened on 7/14/09 for Karen Edgmon to notify customers of the need to periodically check their pressure regulators. These items should be replaced periodically to prevent over pressure conditions that may damage plumbing. No change in status as of 8/10/09. ▪ Action Item 52: Opened on 7/14/09 for Karen Edgmon to purchase a small weed eaters for use by the meter readers. Item closed as of 8/10/09. ▪ Action Item 53: Opened on 7/14/09 for Odie Watts to train meter readers on the use of the camera system to record meter readings. Item remains in work as of 8/10/09.
6. New Business	Jim Bowen raised a question about Donald Long's internet project. Ivan knew that Donald was still working on it. Ivan is to call Donald Long to see if he is still interested in using our water tower.
7. Adjournment	Meeting adjourned at 6:00 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for September 14, 2009 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 43	4/9/07	Ivan will contact an electrician to determine the cost of updating the control panel at the booster pump station.	Ivan Reynolds	5/14/07	IN WORK

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI46	4/14/08	Ivan will get back to ESI to look at other sources of grants to fund the Murray Road and Low Gap extensions and to determine if there are any cost reduction avenues open that might make the project more cost effective.	Ivan Reynolds	5/12/08	CLOSED
AI49	2/9/09	Ivan will contact propane suppliers for cost of tank to be placed at the pumping stations. He will also contact sources for generator and electrical switching equipment for the pumping stations.	Ivan Reynolds	3/9/09	IN WORK
AI50	7/14/09	Ivan will proceed with steps to get the pump from well #1 overhauled and put in spare status.	Ivan Reynolds	8/10/09	IN WORK
AI51	7/14/09	Karen Edgmon will notify customers of the need to periodically check their pressure regulators. These items should be replaced periodically to prevent over pressure conditions that may damage plumbing.	Karen Edgmon	8/10/09	IN WORK
AI52	7/14/09	Karen Edgmon will purchase a small weed eaters for use by the meter readers.	Karen Edgmon	8/10/09	CLOSED
AI53	7/14/09	Odie Watts will begin training meter readers on the use of the camera system.	Odie Watts	8/10/09	IN WORK

MT Sheraman H.O Board Mtg

Sept 14, 2009

Water Operators Report

Checked for leaks @ Crystal Pillow's, Lytle James
Betty Stivers, & Phillip Clugston —

They all had Leaks — and were notified —

Stivers & Clugston leaks are fixed —

Set a meter for Chondra Andersson — ✓ for & found
a leak. She hired a plumber to come & make the
repair & to provide shut off valve capacity. —

Topped Shiloh Tank for 4 hrs —

Fixed a leak by well #1 on the Tommy James
line. It was struck by lightning & Blew a hole
in the pipe.

Signed up Alan Grant who bought East John
home —

Put in a meter for Wayne Carr @ the old Harold
Hoover house —

Changed out meters for Tim Culver & Rudy
Chalmers — Begin Zero.

Checked Roy Wade for discolored water. It was clear
upon my arrival.

Marked Ho lines for the Electrical Contractors for
Carroll Electric.

met with ADH for Sanitary Survey

met with ARWA Representative.

by Ivan Reynolds
Water Operators